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Subject	Guidelines cum Suggestions for Improvement of: 1. Academics 2. Low Performing Students		

As suggested by various faculties, when they were asked to submit their views/suggestions:

1. Suggestions for Improvement of "Academics":

- a) Emphasis to be given on Interactive & participative learning instead of one way conventional style of teaching.
- b) Students to be encouraged to consult books, additional material supplemented on LMS in preparing the notes instead of just focussing on the PPT's.
- c) Regular Guest lectures & Industry interactions. Every faculty should contribute to this as per the earlier guidelines laid & shared.
- d) Faculty to discuss in class how, what & how much to write in the examination.
- e) Focus on interactive & participative learning instead of one way conventional teaching.
- f) Thorough discussion, after every exam, on question paper in class along with answers/solution provided for evaluation.
- g) Study smart, not hard : have more of Video lectures , as it helps in memorizing faster & easily as compared to theoretical classes.
- h) Giving real time examples for a topic, so that the students would be able to understand easily by correlating with the real world scenarios.
- i) Create an environment, where the students are able to share their thoughts, in front of the whole class ,without hesitation.
- j) Let the students make mistake, correct them & make them know where they made the mistake. **This will help them to improve & gain respect for faculty.**
- k) Don't make fun of the student on his queries or wrong answer; he has come here to learn.
- l) **Don't spoil the creativity & innovative ideas of the students; let them share their thoughts more openly. - An idea can change your life!!**
- m) Faculty should motivate students to read books & write notes.
- n) Important to create a healthy & conducive environment within the campus.
- o) Building a positive attitude.
- p) Some students find difficulties to communicate in English; faculty should talk with students in English & encourage them to ask questions in English. This will also assist the ASE team.
- q) Don't oversight the grammatical mistakes made by student in their presentations/assignments. Ask the students to correct & resubmit or to take care in next Presentations/Assignments they submit.



- r) Provoking questions/countering answers should be avoided. Faculty should not show his supremacy rather should understand the mindset of the student. If answer is not known for any question asked by student, it should be ended with "will be answered tomorrow" or will let you know tomorrow after checking".
- s) Motivate/Encourage students to ask Questions.
- t) Focus them to learn English, as this will help them in future studies or business or any career they take.
- u) To discuss about the relevance of the topic taught. Knowledge should not just be bookish.
- v) It should be emphasised to take some notes in classrooms of the discussion, explanations by the faculty. The concerned faculty should ensure it should not be just copy of the PPT.
- w) Guidelines for 10 marks to be shared with students, as what you want them to do to score good marks in assignments.
- x) Plan more of video lectures related to the subject taught at least one per Unit.
- y) Last but not the least; follow the "Guidelines sheet" mention in your faculty files.

2. Suggestions for Improvement of "Low Performing Students":

- a) Mentorship Program for such students.
- b) Revision & Additional classes for the students after completion of course curriculum.
- c) Faculty should teach in class in such a way that goes ahead with all the students, making the low Performing students understand & not just with a handful of intelligent students.
- d) Students must be explained about their lacuna with respect to attempting answers, their content & presentation, in order to improve their results.
- e) Such students should be specifically guided as to where they went wrong & how to improve on it.
- f) First opportunity to perform any task/assignment should be given to such students.
- g) Additional Simple assignments to be given, so as to raise their confidence.
- h) Group activities in class should be framed in such a manner that it should have at least one or two weaker students, in the company of good students, so that they can start performing better.
- i) Call such students by names.
- j) Increase their participation in class.
- k) Faculty must pay more attention on the weaker students so that they can feel some confidence to speak in front of the whole class.
- l) Students to be encouraged to ask questions or get their queries solved related to subject you are teaching, anytime when you are free during the day.
- m) Each faculty should share the way to study their respective subject, as many students don't know how to study & what to study.
- n) Faculty should motivate the student by explaining the need & applications of the subject/topic so as to foster interest in that subject.



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- o) Backbenchers & poor performing students are to be counselled to take seat in front.
- p) Asking simple questions to such students in the class which he / she can answer & encourage them.
- q) Listen to students concern & acknowledge their opinions.
- r) Show positivity & support for such students.
- s) Remedial classes to clear concepts.
- t) Some students find difficulty to communicate in English, for them additional / extra classes be arranged to improve their communication skills.

3. Suggestion for activities for fast learners:

- a) The fast learners will be made class representatives to help the slow learners to attain higher marks.
- b) The fast learners will be allowed to participate in inter- departmental & inter institute Quiz, debate and other competitions.
- c) They will encourage to take projects/associated in reputed firms to conduct training programmes.
- d) They will be encouraged to write research paper/review articles/ participate in seminars.
- e) Faculty will pay special attention to these students so that they can perform better in placement and other programme.
- f) Students will be encouraged to make active part in class room discussion so that other students understand the issue much easily.
- g) The faculty should show positivity and support for higher studies.
- h) The faculty should conduct special classes like preparation of GATE, Moot court, case studies etc. to improve their class activities.

Best of luck!!

